

the same time, the other side of the coin is that the more you know about the system, the more likely you are to be able to identify the areas that need to be changed. It's a good idea to have a regular meeting with your staff to discuss the system and to identify areas that need to be changed.

How can you ensure that the system is being changed in a way that is consistent with the organization's goals?

Questions to help you think about this:

1. What are the goals of the organization?

1. **Organizational goals:** The first step is to identify the organization's goals. This is the most important step, as it will determine what the system is designed to do. The organization's goals should be clear, measurable, and achievable. They should also be consistent with the organization's mission and vision.
2. **Organizational structure:** The organization's structure will determine how the system is implemented. The organization should have a clear understanding of its structure and how it will support the system.
3. **Technology selection:** The organization should select a technology that meets its needs. This includes factors such as cost, ease of use, and scalability.
4. **Implementation:** The organization should implement the system in a way that is consistent with its goals. This includes factors such as training, support, and communication.
5. **Monitoring and evaluation:** The organization should monitor the system's performance and evaluate its impact on the organization's goals. This will help the organization to identify areas for improvement.
6. **System maintenance:** The organization should maintain the system in a way that is consistent with its goals. This includes factors such as updates, security, and backups.
7. **System security:** The organization should ensure that the system is secure. This includes factors such as access control, data protection, and disaster recovery.
8. **System documentation:** The organization should document the system's configuration and use. This will help the organization to manage the system effectively.

2. What are the goals of the system?

1. **System goals:** The system should be designed to meet the organization's goals. This includes factors such as efficiency, accuracy, and reliability.
2. **System architecture:** The system's architecture should be designed to support the organization's goals. This includes factors such as scalability, flexibility, and security.
3. **System implementation:** The system should be implemented in a way that is consistent with the organization's goals. This includes factors such as training, support, and communication.
4. **System maintenance:** The system should be maintained in a way that is consistent with the organization's goals. This includes factors such as updates, security, and backups.
5. **System security:** The system should be secure. This includes factors such as access control, data protection, and disaster recovery.
6. **System documentation:** The system should be documented in a way that is consistent with the organization's goals. This includes factors such as configuration and use.