

Dear Clinic Manager,

We at Davis Hospital and Medical Center Laboratory appreciate you choosing our facility. We strive to provide the best care and service to your clinic and your patients. To this end I am asking for your help.

With surgeries resuming and the requirement of COVID testing being done prior to these procedures our COVID tent has seen demand double. We are well prepared with supplies and staffing to help with these required tests. However, we are having a significant issue with patients showing up prior to the physician order being received at our hospital. I would like to make a few suggestions:

- If the patient is coming straight to our facility for sample collection from your office, or in the next few days may I ask that you provide them with a printed order which they can bring with them. That way if the fax process is delayed or does not connect they will already have an order.
 - Please remember at minimum the order must include requested test, reason for test, at least two patient identifiers, and Clinicians Signature.
 - Also helpful, but not required, is the date of procedure so we know how to best help your patient if they show up too early for their procedure or too late for results to get back to you.
- Please make sure the patient is clear on when they should show up for their COVID test. We are getting results in 24 – 48 hours. Our tent is open Monday – Friday, 9A – 5P. It is imperative that they show up during the times our tent is open, that they come early enough to allow results to get back to you, and that they are aware that coming too early, prior to their schedule procedure, will result in them being turned away unless they meet the requirements outlined by the CDC (symptomatic, exposure, etc.).
- Please fax orders to (801) 807-7295 or (801) 807 – 7060.

Please reach out to me if you have any questions or concerns regarding COVID testing or other preop tests. My email address is Jeremy.Hobbs@steward.org, and my office number is (801) 807-7131.

Thank you,

Jeremy Hobbs, MLS (ASCP)

Laboratory Service Manager

Davis Hospital and Medical Center

Office Phone: (801) 807-7131

Fax: (801) 807 -7060

Jeremy.Hobbs@Steward.org | DavisHospital.org