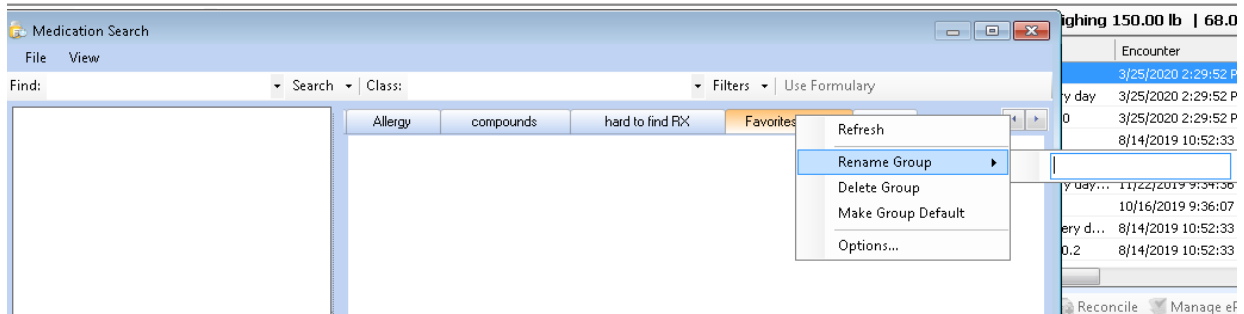
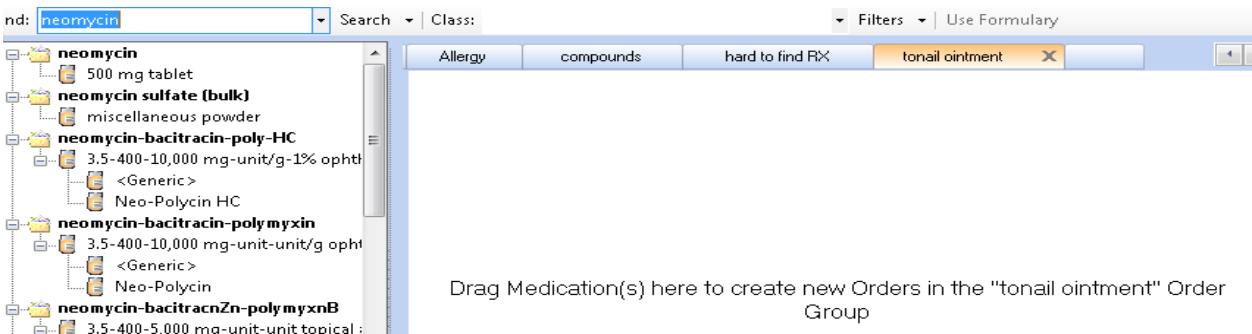


How to Make Favorites in the Medication Module

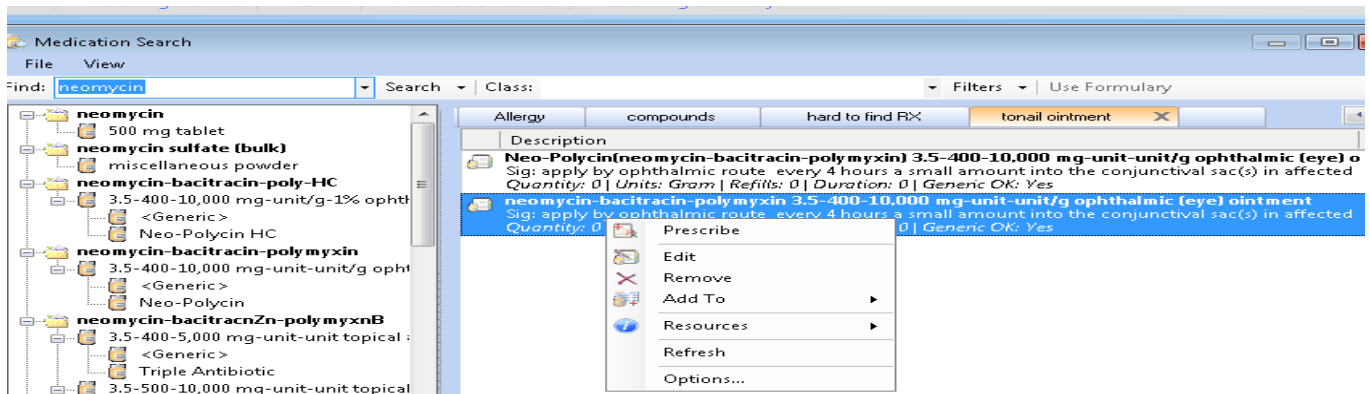
1. Go to the Medication Module
2. Click Prescribe New
3. Click on the tab to the right to select the area to add the medication favorite to. If you wish to create a new tab, click on the furthest right tab to create a new tab. Right-click on the new tab and select 'Rename' and enter the name of the tab.



4. To make sure the medication gets into the correct tab, it must be highlighted.
5. Go to the Find field on the left and search for the medication to add.
6. Drag the medication into the grid field to the right.



7. Once the Medication is in the grid, right-click on the medication and select Edit.



8. After the Rx has been edited, click Save.

neomycin-bacitracin-polymyxin 3.5-400-10,000 mg-unit-unit/g ophthalmic (eye) ointment
Sig: apply by ophthalmic route every 4 hours a small amount into the conjunctival sac(s) in

Quantity: 0 Units: Gram Refills: 0 PRN
Duration: 0 Generic OK: Yes Limit Renewals

Comments: *This field is for nonclinical comments to the pharmacist. Any additional clinical instructions for this prescription should be added using the "Additional Instructions" segment of the Sig Builder.*

Save
Cancel

NOTE: Multiple tabs may be created to help organize the favorites (i.e., antibiotics, pain meds).



9. To prescribe from favorites, select the tab and double-click on the medication.

Once favorites are created under the specific provider, the medical assistants will also see the favorites for the specific provider when they have the provider selected at the top of EMR.