



Accessing Your Training

1. To access your online compliance training, please go to URTC and click on the link entitled "Compliance Training". From that link, you will be asked to log-in with an email address and password. If you do not have URTC, the website for training is <https://app.healthcarecompliancepros.com/login.htm>.
2. Your **email address is your Tanner Clinic email address (first name.last name@tannerclinic.com)**.
3. Your **password is your first name (with first letter capitalized)**.
4. Once logged in, click on "Start Course" or "Continue Course", on the specific course you are completing. **All courses on your profile need to be completed to be compliant.**
5. If you are unable to finish a specific training, you may save your location and finish it at a later time by clicking outside of the training (the black space).
6. You do not have to print your certificate of completion.
7. If you have any questions, please call Ann in Administration, ext. 3301.